

ILLINOIS STATE MEDICAL SOCIETY MEDICAL STUDENT SECTION
Responsibilities of ISMS-MSS School Representatives

The specific responsibilities of these representatives are as follows:

1) Act as official school representatives by:

- a) Conducting membership orientation meetings for incoming students and working with school chapter officers in recruiting of incoming students;
- b) Keeping local chapter officers and other students aware of the activities of the ISMS and AMA Medical Student Sections;
- c) Assisting school members with questions regarding the activities of organized medicine;
- d) Attending all scheduled ISMS MSS Governing Council meetings; if a school representative misses two meetings, the Governing Council may appoint a new representative until the next school election. For an absence to be excused, notice of an acceptable reason must be provided to the executive Committee prior to the meeting.
- e) Acting as a liaison between the ISMS MSS and local school chapter, including a concerted effort to promote, attend, and actively participate in chapter meetings.

2) Act as Illinois delegates and alternates to the AMA Medical Student Section by:

- a) Attending, in its entirety, the AMA MSS Annual Meeting (June) in Chicago;
- b) Attending, in its entirety, the AMA MSS Interim Meeting (November). Ideally, both the delegate and alternate should attend this meeting; however, dependent upon funding availability, priority is given to the delegate. If the ISMS MSS budget allows, or if there is adequate funding from alternate sources, the alternate may attend.

3) Act as medical student delegates to the ISMS Annual Meeting by:

- a) Attending, in its entirety, the ISMS Annual Meeting in April;
- b) Ideally, student representatives, and student members, should attend this meeting; however, reimbursement is not offered by ISMS for attending this meeting.

4) Participation in other activities as the ISMS MSS Governing Council may determine, including a special ISMS MSS Orientation Session to further acquaint school representatives with the procedures and structure of the MSS.

5) Promote leadership by identifying fellow student members who display leadership qualities and encouraging their interest in advancement and greater involvement in organized medicine.